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Introduction

About this Handbook

This handbook is a primary reference for conducting assessments for Heritage Preservation's Conservation Assessment Program (CAP).

Included are:

- the framework for a site visit and the subsequent CAP report
- tools, tips, and hints for conducting an assessment
- answers to frequently asked questions
- additional resources

This document is a combination of the former *Conservation Assessment Program Handbook for Assessors*, *The Conservation Assessment: A Tool for Planning, Implementing, and Fund-raising*, *Best Practices for General Conservation Assessments*, and *Best Practices for Conditions Assessments of Historic Structures*.

Because the museum and conservation fields are constantly changing, future updates will be provided. If there are topics that are not addressed here, please contact the CAP office at 202-233-0800 or at cap@heritagepreservation.org.

Appendices

Policies and other core program documents have been placed in the appendices and also are referenced in the main text. If you are seeking a specific policy or position statement, check the appendices first. The materials in the appendices are also available for download from the Heritage Preservation Web site at www.heritagepreservation.org/CAP.